

Gulf Coast Exploreum Explore TEC Volunteer Job Description

The Explore TEC Volunteer is responsible for the presentation of the Exploreum's public, education, and special programs for the Explore TEC lab. The Explore TEC Volunteer will utilize presentation skills to provide high-quality, improvisational and educational presentations about Engineering and Design programs. This position requires a commitment to volunteer at least 8 hours per month for 4 months.

Responsibilities

- Participates in educational Explore TEC presentations (shows, demonstrations, classroom presentations, exhibits, etc)
- Supervises students as they use advanced technology and programs
- Prepares for, dismantles and cleans up supplies after programs
- Encourages Exploreum visitors to participate in programs and exhibits
- Explains exhibits to visitors
- Fulfills all the duties of the Exhibit Assistant when not presenting
- Always presents a high level of professionalism when carrying out assigned duties and responsibilities

Requirements

- Must be enthusiastic, energetic and motivated
- Ability to work as a part of a team
- Must have a willingness to be flexible and learn new things quickly
- Ability to interact well with diverse audiences of all ages
- A technology, engineering or science background is preferred, but not necessary
- Education background a plus
- Possess excellent customer service and interpersonal skills
- Self-starter; able to take initiative and present with little supervision
- Public speaking and presenting experience a plus