

## Gulf Coast Exploreum Volunteer Wharf of Wonder Assistant Job Description

The Wharf of Wonder Assistant is responsible for working closely with children 5 and under in the Gulf Coast Exploreum's Wharf of Wonder. This position requires a commitment to volunteer at least 8 hours per month for 4 months.

### Responsibilities

- Acts as a gatekeeper for the Wharf of Wonder
- Monitors children 5 and under
- Assists with educational programming
- Answers basic questions about the Gulf Coast Exploreum and the Wharf of Wonder
- Keeps all exhibit equipment in neat and clean condition
- Reports all broken or damaged equipment
- Enforces Exploreum safety policies at all times
- Always presents a high level of professionalism when carrying out assigned duties and responsibilities

### Requirements

- Must be enthusiastic, energetic and motivated
- Ability to work as a part of a team
- Must have a willingness to learn new things
- Ability to interact well with small children and their parents
- Interest in early childhood education is a plus
- Possess excellent customer service and interpersonal skills
- Leadership experience a plus