

STEM Education Intern

Job Description



Availability

- Part-time (will include some Saturdays and after-hours events)

Position Description

The STEM Education Intern will work within the Education Department, assisting with the delivery of STEM programming and activities throughout the Exploreum. Through on the floor training, Interns will learn facilitation techniques and best practices for engaging visitors of all ages. They will support the daily operations of the Exploreum and encourage excellence in science, technology, engineering, and math education (STEM), by demonstrating the excitement of scientific discovery for all visitors.

Position Responsibilities

- Reports to the Associate Director of Education
- Responsible for ensuring that exhibits and activities are properly maintained.
- Develops and performs hands-on science demonstrations on a daily basis and uses proper safety equipment during all demonstrations and programs.
- Handles chemicals, organs, reptiles and occasionally other small animals, including but not limited to insects.
- Works with other educators, volunteers, and department managers to ensure that guest have an engaging educational experience.
- Manages Birthday Parties and Check-In Table
- Organizes and moves school groups throughout the Exploreum according to their assigned schedule
- Presents Gallery overview and supervises school groups and the general public to ensure that all exhibits are used in the correct way
- Continuously moves throughout galleries and encourages visitors to participate in programs and interact with exhibit kiosks
- Greets and assists visitors, promotes Exploreum programs, events and memberships, etc.
- Uses reasoning to define problems, develop solutions, interpret instructions and evaluate information.
- Engages visitors actively in the gallery exhibits while not in formal demonstrations.
- Assists in the installation and deinstallation of exhibits.
- Attends mandatory monthly staff meetings.
- Performs other duties as assigned.

Qualifications

- Possesses excellent communication and public interaction skills
- Ability to undertake and complete multiple tasks simultaneously
- Must be enthusiastic, energetic, motivated and maintain a professional attitude and disposition.
- Flexible, adaptable and able to learn quickly.
- Dedicated work ethic and the ability to work as part of a team
- Possess excellent customer service and interpersonal skills.
- Must be able to lift 40-50lbs